

MORTLAKE CAMPUS

23 Boundary Road,
Mortlake, Victoria, 3272
Telephone: (03) 5558 7000 Facsimile: (03) 5599 2657



TERANG CAMPUS

1 Austin Avenue,
P.O. Box 122, Terang, Victoria, 3264
Telephone: (03) 5592 0222 Facsimile: (03) 5592 0250

ABN 43 323 722 091

Accommodation Fees payment plan – Client Service Agreement

Our Commitment to you:

Drawing Arrangements

- We will advise you monthly in writing, the details of the accommodation fees payment plan drawing arrangements, based on your statement of account that will be provided each month commencing 1st July 2003. The monthly drawing will be undertaken on the seventh working day of each month.
- The amount of drawings will vary based on the monthly statement of account.
- We will not change the frequency of the drawings without your prior approval.
- We reserve the right to cancel the accommodation fees payment plan drawing arrangements if three or more drawings are returned unpaid by your nominated financial institution and to arrange with you an alternate payment method.
- We will keep all information pertaining to your nominated account private and confidential.

Your Rights

- You may terminate the accommodation fees payment plan drawing arrangements at any time by giving written notice to us. Such notice should be received at least five (5) business days prior to the due date.
- You may stop payment of a drawing under the accommodation fees payment plan by giving written notice to us. Such notice should be received by us at least two (2) business days prior to the due date.
- You may request change to the drawing amount and/or frequency of accommodation fees payment plan drawings by contacting us and advising your requirements no less than two (2) business days prior to the due date.
- Where you consider that a drawing has been initiated incorrectly [outside the accommodation fees arrangements] you may take the matter up directly with us or with your nominated financial institution.

Your Commitment to us

- It is your responsibility to ensure that sufficient funds are available in the nominated account to meet a drawing on its due date.
- It is your responsibility to ensure that the authorisation given to draw on the nominated account, is identical to the account signing instruction held by the Financial Institution where the account is based.
- It is your responsibility to advise us if the account nominated by you to receive the accommodation fees payment plan is transferred or closed.
- It is your responsibility to arrange with us a suitable alternate payment method if you wish to cancel the accommodation fees payment plan drawing.

INCORPORATING THE TERANG & DISTRICT (NORAH COSGROVE) COMMUNITY HOSPITAL
AND THE MORTLAKE DISTRICT HOSPITAL